

IAS-HK 2016 Registration Form

Hong Kong, November 16-19, 2016

Thank you for your interest, and we look forward to seeing you at the conference! Please send your registration form, documentary proof (for discounts), and payment to our address or scan and email to: info@ias.hk

Please note the special discounts offered for attendance, as well as the dates that they expire.

4 Day (Full Summit & Workshops) Registration *				
Registration Periods	Standard Attendance	Previous Attendee	HKILA/ISA Member**	Full Time Student
Before 21 October	HK\$3960	HK\$3740	HK\$3590	HK\$2900
22 Oct – 4 Nov	HK\$4290	HK\$3990	HK\$3850	HK\$2900
Reg. onsite starts 16 Nov.	HK\$4500			

* **Substantial savings when registering for the full 4-day summit and workshops.**

**ISA Member refers to any membership wherever you are located

2 Day WORKSHOPS Only (18 & 19 November; Friday & Saturday)				
Registration Periods <i>(seats are limited)</i>	Standard Attendance	Previous Attendee	HKILA/ISA Member**	Full Time Student
Before 21 October	HK\$3960	HK\$3740	HK\$3590	HK\$2900
22 Oct – 4 Nov	HK\$4290	HK\$3990	HK\$3850	HK\$2900
Reg. onsite starts 16 Nov.	HK\$4500			

**ISA Member refers to any membership wherever you are located

2 Day <u>Summit Only</u> (16-17 November; Wednesday & Thursday)				
Registration Periods	Standard Attendance	Previous Attendee	HKILA/ISA Member**	Full Time Student
Before 21 October	HK\$2590	HK\$2390	HK\$2190	HK\$1700
22 Oct – 4 Nov	HK\$2800	HK\$2690	HK\$2390	HK\$1700
Reg. onsite starts 16 Nov.	HK\$3300			

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1 Day Summit Only (16-17 November; Wednesday OR Thursday)				
Registration Periods	Standard Attendance	Previous Attendee	HKILA/ISA Member**	Full Time Student
Before 21 October	HK\$1980	HK\$1890	HK\$1690	HK\$900
22 Oct – 4 Nov	HK\$2100	HK\$1990	HK\$1890	HK\$900
Reg. onsite starts 16 Nov.	HK\$3300			

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Include Your Book for Workshops; limited supplies				
FIRST COME FIRST SERVE WHILE SUPPLIES LAST	Non-Registered Person	WORKSHOP Registered Person	WORKSHOP HKILA/ISA Member**	Full Time Student
The CODIT Principle Dirk Dujesiefken	HK\$600	HK\$550	HK\$500	X
Wood Decay Fungi Christopher Luley	HK\$395	HK\$350	HK\$290	X
The ABCs Field Guide to Young and Small Tree Pruning Christopher Luley	HK\$395	HK\$350	HK\$290	X
<i>Priority given to registered workshop attendees</i>				

**ISA Member refers to any membership wherever you are located

Notes and Policies: (Please Read)

* **Substantial savings when registering for the full 4-day summit and workshops.**

***Members of the Hong Kong Institute of Landscape Architects (HKILA) or International Society of Arboriculture (ISA) receive a substantial and generous educational benefit from the Institute of Arboriculture Studies Hong Kong (IASHK)...*

- Please choose the registration type that is applicable to you. Only **one registration type** may be chosen.
- Registration is considered complete once payment has been received in full.
- **Registration after 4 November, will not include lunch.** (this is a venue requirement)
- Those needing special food requirements (such as halal), please include this in your registration request. There will be an additional fee for this. **(HALAL MEALS WILL BE MADE AVAILABLE TO MUSLIM FRIENDS AT A COST OF HK\$95 DAILY)**
- We reserve the right to change the program outline and/or venue if due to circumstances beyond our control.
- Cancellation of registration will be refunded at 90% up to 4 Nov. (thereafter no refund will be returned in case of cancellation.)
- Attendees may not elect others to attend in their place unless requested and agreed to 2 weeks in advance of the event
- Single day registration for students and NGOs is equivalent to full registration only.
- ID is required for Full-Time Student and **Memberships** proof of status.

Special Discounts please select one only

Standard Summit Attendee

Previous Summit Attendee

Offered to previous attendees of IASHK conferences. (does not include previous TRAQ or other seminars, only IAS-HK summit)

Full Time Student

Must also send documentary proof of full time enrollment, offer expires 4 November

****Memberships** (HKILA) (ISA)

Must also send documentary proof of organizational membership, offer expires 4 November

Registration and payment (Credit Card/Paypal) can also be done on the website; www.ias.hk

Registration Information

For multiple attendees, please submit in Excel with the following information (all fields are required):

Full Name: _____ HKILA/ISA Certification Number: _____

Name for Conference Badge: _____ Company/Organization: _____

Address: _____

City: _____ Phone: _____ Fax: _____

Email: _____ *your confirmation email and instructions will be sent to this address.*

Please specify which days you will attend: November 16 17 18 19

Total sum including any discounts or early registration: _____

Please note that registration is only complete once payment is received.

Methods of Payment

By Wire Transfer (TT) or Direct Deposit (please email info@ias.hk with a scanned copy of the deposit receipt once deposited)
Institute of Arboriculture Studies (Hong Kong) Ltd.
Bank: HSBC
Acct: 561-793092-001
Swift Code: HSBCHKHHHKH

By Check (please mail the check along with the registration form to the following address)
Payable to: "Institute of Arboriculture Studies (Hong Kong) Ltd."
No.2, 13/F Wah Yiu Industrial Center
30-32 Au Pui Wan Street
Fotan, Shatin
HONG KONG